

PLEASE READ THESE NOTES VERY CAREFULLY BEFORE COMPLETING THIS FORM

PLEASE FILL IN BOTH PAGES IN AN IDENTICAL WAY, SEND THEM BOTH TO ME AND WHEN YOUR BOOKING HAS BEEN REGISTERED THE SECOND COPY WILL BE MARKED AND RETURNED TO YOU

✓ = booking accepted X = No, fully booked R = reserve

Bookings will only be accepted now, or at any future time, on this form

If you book only part of a multiple day fair preference may be given to someone who wishes to book the whole Fair

IF YOU CANCEL A BOOKING WITHIN 2 MONTHS OF THE FAIR YOU WILL HAVE TO PAY FOR IT IN FULL

Demonstration is encouraged but should be either on your paid for table, or on a small table behind your stall. You will need to provide this table yourself

Please note that individual Public Liability Insurance (for at least £1 million) is a requirement for Craft in Action Fairs . The Group insurance does not cover individual exhibitors

PLEASE NOTE THE FOLLOWING

STAND FEES per day

Guest	Worcester	1 x table £35 2 x tables £50
	All other venues	1 x table £20, 1.5 x tables £25, 2 x tables £30
Member	Worcester	1 x table £23 1.5 x tables £28.50 (bring own half table) 2 x tables £34
	All other venues	1 x table £14, 1.5 x tables £19.50, 2 x tables £25
	New venues	£T.B.A

STAND ALLOCATION: this is at the discretion of the organiser, as he or she decides how best to present **CRAFT IN ACTION** to the public.

PLEASE COMPLETE THE FOLLOWING (in block capitals)

Name Craft _____

Full address

Post code

e-mail address

Telephone

Mobile

P.L.I. Company _____ Expiry Date ___/___/___ Liability £ _____ million

**** I have read, understood and will abide by the Constitution & Code of Practice of Craft in Action

Signed _____

Please return the initial booking forms to Rowena Davis @ 36 Fordhouse Rd, Bromsgrove, Worcestershire B60 2LN

Date Received:

Please complete both forms in an identical way. Craft.....

Name

Please note that the above is the Craft through which you were accepted for exhibition with Craft in Action, any change from this **must** be approved by the Committee

PLEASE NOTE tables are usually 6ft long

Please tick the relevant column in the table below, leaving the last column blank. Any variations must be submitted to the Committee with a diagram. When deciding on the amount of space that you require please bear in mind that this must include not only your table but also stands, rails, baskets, easels, machines etc It is important that you do not encroach upon the space between the tables, for safety.

MONTH	date	Venue	1 table	1.5 tables	2 tables	Elect.	confirmed
Feb	22-23	Moreton in Marsh - Redesdale Hall					
Mar	13-15	Moreton in Marsh - Redesdale Hall					
	28-29	Chipping Campden - Town Hall					
April	4	Burford - Warwick Hall					
	17-19	Moreton in Marsh - Redesdale Hall					
	25-26	Evesham - St Egwins Church Hall					
May	1-3	Upton upon Severn - Memorial Hall					
	9	Burford - Warwick Hall					
	15-17	Moreton in Marsh - Redesdale Hall					
	23-24	Chipping Campden - Town Hall					
June	6	Tewkesbury - Parish Rooms					
	13	Burford - Warwick Hall					
	19-21	Moreton in Marsh - Redesdale Hall					
	27-28	Chipping Campden - Town Hall					
July	11	Burford - Warwick Hall					
	17-19	Moreton in Marsh - Redesdale Hall					
	25-26	Chipping Campden - Town Hall					
Aug	14 - 16	Moreton in Marsh - Redesdale Hall					
	22-23	Chipping Campden - Town Hall					
	28-30	Upton upon Severn - Memorial Hall					
Sept	12	Burford - Warwick Hall					
	18-20	Moreton in Marsh - Redesdale Hall					
	26-27	Chipping Campden - Town Hall					
Oct	3	Worcester - Guildhall					
	10	Tewkesbury Abbey - Parish Rooms					
	16-18	Moreton in Marsh - Redesdale Hall					
	24-25	Evesham, St Egwins Church hall					
Oct/Nov	30-1	Moreton in Marsh - Redesdale Hall					
Nov	7	Worcester - Guildhall					
	14-15	Evesham - St Egwins Church Hall					
	21	Burford - Warwick Hall					
Dec	12-13	Moreton in Marsh - Redesdale Hall					

Demonstration space,
If you want to demonstrate this should be on a small table behind where space available or on your paid for table

Electricity please tick this column If you need electricity for lights: etc

ALL electrical items must have a valid PAT testing certificate.

IN THE EVENT OF an accident or emergency or YOU NOT BEING ABLE TO ATTEND A BOOKED FAIR.

Please contact either
Rowena Davis 07800 921788
Peter Smith 07783 871848
Ron Harpham 07966 134416
May Willavoys 01242 242450 or
Helen Wallis 07724 166177
Vicky Kitchen 07745 299457

ALL BOOKED FAIRS MUST BE PAID FOR (except at the discretion of the committee)

Multiple day Fairs You may book part of a weekend fair but preference will be given to someone who wishes to book the whole weekend, unless your booking can be dovetailed with

My Emergency contacts are:

1. Name	
Telephone	
2. Name	
Telephone	

Please list any further items (associated with your Craft Title) that you wish to include on your table **extra to those** which have been vetted by the Committee: